



## ***City of Cathedral City Employment Opportunity***

### **SCHOOL CROSSING GUARD (Part Time)**

**SALARY:** \$9.46 hr. – \$12.33 hr.

This position does not offer benefits.

**THE POSITION:**

The City of Cathedral City is seeking crossing guards to provide assistance to children and other pedestrians in crossing at busy streets along school routes. The duties of this position also include facilitating traffic flow at busy intersections.

Approximate schedule is 7:30 - 8:00 a.m., 10:30 – 11:30 a.m. and 2:00 – 3:00 p.m., Monday – Friday, during the school year. Approximately 15 hours per week. Successful candidates will be flexible to work other schedules as needed. This position may require the incumbent to wear a uniform.

**THE QUALIFICATIONS:**

You are encouraged to apply if you have the following:

- Knowledge of basic safety rules, proper street crossing, and traffic-directing procedures;
- Ability to communicate orally effectively;
- Ability to establish and maintain effective working relationships with employees and the public;
- Ability to perform the physical requirements of the job including standing for an extended period of time, walking, lifting, grasping, feeling, talking, hearing, seeing, performing repetitive motions.

**APPLICATION AND SELECTION PROCEDURE**

You must file an official City application. All application materials must be received in the Human Resources Department before your application will be considered. Selection process will include: application screening in relation to position criteria, a limited number of the most suitable applicants will be invited to participate in an interview process.

### **FINAL FILING DATE: CONTINUOUS**

**Applicants will be tested on an as-needed basis from applications on file.**

You may request an application by visiting our web page at [www.cathedralcity.gov](http://www.cathedralcity.gov) ; by calling our job hotline at (760) 770-0365, or in person at City Hall 1<sup>st</sup> Floor Reception, Cathedral City located at 68-700 Avenida Lalo Guerrero in Cathedral City between 7:00 AM to 5:30 PM, Monday through Thursday.

Selected candidates must pass a pre-employment physical exam, drug screen, and background investigation.